California Fish Passage Forum 2020 Work Plan

**Governance Committee**

# Chair(s): Bob Pagliuco

**Members:**  Damon Goodman, Stan Allen, Anna Halligan, and Holly Eddinger

The California Fish Passage Forum Governance Committee coordinates the Forum’s collective work plans and budget; coordinates and communicates with NFHP regarding, but not limited to, administrative requests, reporting, project solicitations and “10 Waters to Watch” efforts; drafts Forum business documents, such as press releases, the Strategic Framework, bylaws, the Forum’s MOU, letters of support, grant applications, application forms and score sheets; assists in coordination of Forum efforts and ensures member participation in Forum meetings, working groups and committees; and facilitates the formation of work groups and assist Forum work groups and committees as needed.

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| **GOAL #1. Ensure the annual NFHP funding process is efficient and streamlined.** | **Timeline** | **Funding** | **Governance Committee Contact** | **Status** |
| **Task 1:** Review the Forum’s evaluation criteria, compare, and align if necessary with NFHP Project Tracking Database criteria. | July 2020 | NA | Alicia Marrs |  |
| **GOAL #2: Summarize Forum committee/working group financial requests/needs for 2020 and develop a budget.**  | **Timeline** | **Funding** | **Governance Committee Contact** | **Status** |
| **Task 1:** Collect the entire Forum’s working group/committees’ work plans and summarize all of the financial requests.  | April 2020 | Ongoing | Bob Pagliuco, Stan Allen |  |
| **Task 2:** Monitor additional funding opportunities from Forum member organizations (CDFW, NOAA, USFWS etc.) and non-member organizations (i.e. NFWF) to support Forum projects/initiatives and make strategic recommendations on which to pursue. | Ongoing | NA | Bob Pagliuco, Alicia Marrs |  |
| **Task 3:** Prioritize financial requests based on our strategic plan and available funding, and review MSCG funds and NFHP funding to determine what projects within the plans can be supported in 2020. | Feb – July 2020 | Ongoing | Bob Pagliuco, Stan Allen |  |
| **GOAL #3: Monitor progress of the working groups against their objectives.** | **Timeline** | **Funding** | **Governance Committee Contact** | **Status** |
| **Task 1:** Review the work of Forum committees and working groups, and identify opportunities for these entities to contribute work products that advance the mission of the Forum. Address ongoing requests from NFHP and other entities.  | December 2020 | NA | Damon Goodman |  |
| **GOAL #4: Perform the functions of a Governance Committee on behalf of the Forum on an ongoing basis.** | **Timeline** | **Funding** | **Governance Committee Contact** | **Status** |
| **Task 1:** Vet topics of interest from external entities, develop Forum meeting agendas, screen topics before they are discussed with the entire Forum, ensure Chair and Vice-Chair positions/elections are on track, etc. | 2x annually | NA | Bob Pagliuco |  |
| **Task 2:** Review the Forum Bylaws and MOU | January 2020 | NA | Bob Pagliuco, Alicia Marrs |  |
| **Task 3:** Make agreed upon minor revisions to the Strategic Framework (the next major update is scheduled for 2023 in preparation for the next strategic framework which will begin in 2024) | January – April 2020 | NA | Bob Pagliuco, Alicia Marrs |  |
| **GOAL #5: Convene federal and state agencies and other stakeholders at an event that highlights issues and provides solutions to various element of fish passage in California.**  | **Timeline** | **Funding** | **Governance Committee Contact** | **Status** |
| **Task 1:** Support the Education & Outreach Committee to develop an event to coincide with World Fish Migration Day | April 2020 | TBD | Bob Pagliuco, Anna Halligan, Alicia Marrs |  |
| **GOAL #6: Ensure Forum committees are well staffed, and seek opportunities to expand Forum membership and opportunities for other entities in California to participate in Forum deliverables.** | **Timeline** | **Funding** | **Governance Committee Contact** | **Status** |
| **Task 1:** Expanding Governance Committee membership to include one state agency representative | December 2020 | NA | Bob Pagliuco, Anna Halligan |  |
| **Task 2:** Seek new Governance Committee chair. | December 2020 | NA | Bob Pagliuco |  |
| **Task 3.** Solicit interest in expanding the Forum’s membership in 2020 | December 2020 | NA | Bob Pagliuco |  |