California Fish Passage Forum 2019 Work Plan

**Governance Committee**

# Chair(s): Bob Pagliuco

**Members:**  Stan Allen, Javier Linares, Damon Goodman and Anna Halligan

The California Fish Passage Forum Governance Committee coordinates the Forum’s collective work plans and budget; coordinates and communicates with NFHP regarding, but not limited to, administrative requests, reporting, project solicitations and “10 Waters to Watch” efforts; drafts Forum business documents, such as press releases, the Strategic Framework, bylaws, the Forum’s MOU, letters of support, grant applications, application forms and score sheets; assists in coordination of Forum efforts and ensures member participation in Forum meetings, working groups and committees; and facilitates the formation of work groups and assist Forum work groups and committees as needed.

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| **GOAL #1. Ensure the annual NFHP funding process is efficient and streamlined.** | **Timeline** | **Funding** | **Governance Committee Contact** | **Status** |
| **Task 1:** Assess if the Forum’s revised 2018 timeline for the Request for Proposal to solicit projects for potential NFHP funding is working for applicants, reviewers and USFWS | July 2019 | NA | Bob Pagliuco | Complete |
| **Task 2.** Assess application process via Forum member practitioners and selected applicants. | May 2019 | NA | Bob Pagliuco | Complete |
| **Task 3:** Review the Forum’s evaluation criteria, compare, and align if necessary with NFHP Project Tracking Database criteria. | July 2019 | NA | Alicia Marrs | Complete |
| **GOAL #2: Summarize Forum committee/working group financial requests/needs for 2018 and develop a budget.** | **Timeline** | **Funding** | **Governance Committee Contact** | **Status** |
| **Task 1:** Collect the entire Forum’s working group/committees’ work plans and summarize all of the financial requests. | April 2019 | Ongoing | Bob Pagliuco, Stan Allen | Complete |
| **Task 2:** Prioritize financial requests based on our strategic plan and available funding, and review MSCG funds and NFHP funding to determine what projects within the plans can be supported in 2019. | Feb - July 2019 | Ongoing | Bob Pagliuco, Stan Allen | Complete |
| **GOAL #3: Monitor progress of the working groups against their objectives.** | **Timeline** | **Funding** | **Governance Committee Contact** | **Status** |
| **Task 1:** Review the work of Forum committees and working groups, and identify opportunities for these entities to contribute work products that advance the mission of the Forum. Address ongoing requests from NFHP and other entities. | December 2019 | NA | Damon Goodman | Complete |
| **GOAL #4: Perform the functions of a Governance Committee on behalf of the Forum on an ongoing basis.** | **Timeline** | **Funding** | **Governance Committee Contact** | **Status** |
| **Task 1:** Vet topics of interest from external entities, develop Forum agendas, screen topics before they are discussed with the entire Forum, ensure Chair and Vice-Chair positions/elections are on track, etc. | 2x annually | NA | Bob Pagliuco | Complete  (Elected new Chair in March 2019) |
| **GOAL #5: Convene federal and state agencies and other stakeholders at an event that highlights issues and provides solutions to various element of fish passage in California. Potential topics include:** | **Timeline** | **Funding** | **Governance Committee Contact** | **Status** |
| **Task 1:** Implement the FISH*Pass* release strategy as defined by the Forum’s Outreach and Education Committee | April-  December 2019 | NA | Bob Pagliuco, Javier Linares | Complete |
| **Task 2:** Coordinate multiple stakeholders including NMFS and CDFW engineers to review the existing science, current data gaps, and desired future studies necessary to revise juvenile salmonid fish passage criteria. | April-  December 2019 | $5,000 | Bob Pagliuco, Javier Linares | Did not receive funding for Fish Passage Summit |
| **Task 3:** Convene a fish passage focused workshop at the Cal Neva AFS meeting in September. | April-  December 2019 | NA | Bob Pagliuco, Javier Linares | Complete |
| **GOAL #6: Ensure Forum committees are well staffed, and seek opportunities to expand Forum membership and opportunities for other entities in California to participate in Forum deliverables.** | **Timeline** | **Funding** | **Governance Committee Contact** | **Status** |
| **Task 1:** Solicit interest in expanding Governance Committee membership and seeking new chair. | December 2019 | NA | Bob Pagliuco | Anna Halligan (TU) joined the Governance Committee Spring 2019 and Holly Eddinger (USFS) joined in Nov 2019. |
| **Task 2.** Solicit interest in expanding the Forum’s membership in 2019 | December 2019 |  | Bob Pagliuco | Ongoing discussions |